

New Zealand Diploma in Swim Teaching

The Diploma qualification is recommended by Swimming New Zealand as the highest qualification for all professional teachers of swimming in New Zealand. Any person teaching swimming may complete the diploma. E.g. swim school directors, swim school employees, swim club coaches, school teachers, etc providing they meet the pre-requisites.

Aim:

1. To give experienced teachers of swimming an identifiable national qualification.
2. To improve the standard of swimming teaching and water safety in New Zealand.
3. To give those involved in teaching swimming an opportunity for further education.
4. To encourage teachers of swimming to share knowledge with their peers.



To start your Diploma in Swim Teaching, you must:

- ‡ **Hold all New Zealand Certificate in Swim Teaching modules**
- ‡ Hold a current First Aid certificate
- ‡ Have completed 500 logged teaching *hours*. *Hours must be logged on the approved Swimming New Zealand Form*
- ‡ The 500 logged hours can only be started once the last NZCST module has been awarded.
- ‡ Submit a proposed research topic for approval.
- ‡ Recommended age of 18 years minimum
- ‡ Cost to complete \$350 inc gst.

The Diploma qualification by itself will not improve your swim teaching ability. This you must do for yourself through additional study, practice and experience. The qualification will have served its purpose if it contributes to your improvement as a swimming teacher and the improvement of teachers who work with you.

For more information on any SNZ courses please go to:
www.swimmingnz.org.nz
for details of your nearest Swimming New Zealand Education Adviser



SNZ Diploma Enrolment Form

1

**Fill in your
details**

Name: _____

Organisation: _____

Postal address: _____

Phone : _____

2

**Diploma
Pre-requisites**

The following pre-requisites must be obtained and forwarded with your enrolment form before commencement of the Diploma qualification.

- Hold a minimum of 4 New Zealand Certificate in Swim Teaching modules
- Hold a current First Aid Certificate (US 6401 & US 6402)
- Recommended age of 18 years and over
- Have completed 500 logged hours on the approved form attached (after completing your last module)

3

**Select payment
option**

Account Details:

Cheque Swimming New Zealand Inc

Cash BNZ, Wellington

Direct 02-0500-0190410-00
Credit Tax invoice GST# 10-919-150

Diploma fee: \$350.00 incl.

4

**Send form and
Payment to the
National Learn
to Swim
Manager**

Payment must be made prior to commencing the Diploma

National Learn to Swim Manager
Chris Morgan
POBox 13227
Green Island
Dunedin
Email chris@swimmingnz.org.nz
MOB 027 240 9627

For more information about the Diploma and the requirements please visit our website www.swimmingnz.org.nz



Lesson Log

Date	Lesson Duration	Class Level	Number in Class	Comments



Total		Signed by Supervisor: _____		



Enrolment Procedure

Complete and return the attached enrolment form with fee of \$350.00 and return to Swimming New Zealand.

Include :

1. Copies of your 3 (or 4 old) New Zealand Certificate of Swim Teaching (NZCST) module certificates and your ASTA (or Swimsafe)
2. The log of 500 hundred hours signed and verified by supervisor on the approved form attached (to be commenced after completion of 4 NZCST modules)
3. A copy of your current First Aid Certificate
4. Be a minimum of 18 years of age.

Following completion of enrolment procedures the candidate is to submit a proposal outlining their chosen topic for research. This topic, once completed, needs be of value to other swim teachers. Your research project will be made available to industry providers throughout Swimming New Zealand.

Research Proposal Guide

(based on University of Canterbury – Learning Skills web site)

The proposal is to be a detailed description of what your argument or hypothesis is, what you intend to do, and how you plan to do it. It will include but not be limited to the following:

Title: This must express, succinctly, what your topic is.

Your aim or objective: This will outline what you expect to discover or demonstrate?

Your research question or hypothesis: This is often, though not always, stated in the form of a question. Many researchers couple the research question with the aim.

Background: A brief account of the relevant literature which provides a rationale for the research. The important things to remember here are first, to make sure the literature you mention in this section is relevant to your specific project and to use this background section as a way of indicating the significance of your own project. You will, of course, have to do a more detailed and extensive literature review when you write your research paper.

Bibliography or References: This is a fairly brief list of the resources you intend to use. You may, of course, use or consult more resources when you write your research paper.

Your proposal is to be submitted to Swimming New Zealand National LTS Manager for acceptance.



Presentation of Research

Written Document

- ⚡ Your completed written document is to be sent within one year of enrolment to the National LTS Manager.
- ⚡ Your document should be formatted in size 12 font with 1.5 line spacing.
- ⚡ The submitted document will **not** be graded. It is expected that it will reflect sound research, knowledge, thought and understanding of the research topic chosen.

Your written submission should be a minimum of 20,000 words and include the following :

1. Cover Page (template provided)
2. Title Page
3. Preface and Acknowledgements
4. Table of contents
5. Text of Research
6. Bibliography (or 'References')
7. Appendices (if any)
8. Index (if required)

The document needs to be bound in booklet form.

Presentation

- ⚡ Once completed the candidate will present their research to an approved audience from the swimming industry, organized by Swimming New Zealand. This will be conducted in the presence of the Swim Safe Adviser and the National LTS Manger.
- ⚡ The presentation should be a minimum of 50 minutes long and can be presented to the National LTS Manager prior to the official presentation if deemed necessary.



The presentation of the research is expected to meet the following standards:

Strength of introduction/ logical structure and flow

Did the introduction arouse interest? Did it address the significance of the topic (i.e., answer the “so what”)? Did it provide the audience with an overview of the topics to be presented/analysed? Was the presentation divided into logical sections? Were transitions between sections clearly flagged? Did the ordering of sections make sense?

Coverage of research relevant to topic

To what extent did the presentation demonstrate evidence of research? Did the presentation effectively demonstrate knowledge of theoretical concepts as they apply to: a) the swimming industry in general and, b) the topic more particularly? Was the topic analysed in a coherent way.

Strength of argument and/or effectiveness of key teaching points

At the conclusion of the presentation were the key points clear, convincing and enlightening? Were these key points a logical extension of the research, theory and evidence raised earlier in the presentation?

Use of effective/professional presentation techniques

(General quality of presentation) – How well did the style and techniques used help to get key points across? Did the presenter appear well prepared? Was the audience stimulated to either ask questions or discuss the topic/issue in more depth?

Use of time

(Did the presenter keep to time and make the best use of the time available?)

Handout: (clarity, style, coverage of key points)

(Does the handout adequately summarise for the audience the key points from the presentation? Is the handout presented in a clear, concise form? Is the handout of a professional appearance and error free?)



**New Zealand Diploma in Swim Teaching
Cover Sheet**

Candidate Name

Candidate Address

Candidate Email Address

Candidate Phone Number

Title of research paper

Date of submission

I submit the following research paper as my own work (sign below)

